

HINTS AND TIPS FROM THE PROTHONOTARY - REGISTRAR

ANNETTE M. BOUCHER

January 27, 2006

Supreme Court Crownside in Halifax will be held on the following dates: February 2, 9, 16 and 23 and March 2, 9, 16, 23 and 30th, 2006.

Regarding Appearance Days for the calendar year 2006, please note that there will be NO Appearance Days on the following dates: April 14, May 5, September 15, December 15 and 22, 2006.

COURT OF APPEAL

1. Counsel are reminded that Factums are to be doubled spaced. Additionally copies of cases found in the Book of Authorities are to be readable - counsel have been “shrinking” the copies of cases they are including in the Books of Authorities and this makes the reading of the case very difficult for the Panel of judges hearing the appeal.
2. Counsel seem to have gotten “out of the habit” of sending along a disk or CD of the Appeal Book and/or Factum. Please ensure that one copy of the disk or CD is filed with the hard copies of your materials.
3. Please remember that the covers of Appeal Books, including Supplementary Appeal Books are always grey and that Appellant’s Factum (including cross-appellants) covers are buff or yellow while Respondent’s Factum (including cross-respondents) covers are blue or green.
4. Commencing February 1, 2006 a new Form 62.02(5) is to be used by Appellants setting down appeals for hearing. The new Certificate Respecting Preparation of Appeal Book can be found on the courts website. Please see the main page of the website and follow the links to access a copy of the new Certificate.
5. Please note the following changes to the Court of Appeal Chambers sittings: **1)** for the week of February 6th, telephone Chambers will be held on **MONDAY**, February 6th; **2)** for the week on March 27, 2006, telephone Chambers will be held on **MONDAY**, March 27th and Regular Chambers will be held on **TUESDAY**, March 28th; **3)** for the week of April 17th, telephone Chambers will be held on **TUESDAY**,

April 18th and Regular Chambers will be held on **WEDNESDAY**, April 19th.

SUPREME COURT

1. Over the last several months we have noted a significant increase in the number of cases being placed on the weekly Appearance Day docket. As a result, reminder calls will no longer be made to counsel the week of the Appearance Day - this was simply a courtesy that staff no longer have the time to offer counsel.
2. When filing your Chamber application documents with the court, you are expected to file draft Orders as required by Civil Procedure Rule 37.08, if draft Orders are not included, please provide a letter explaining why that is the case, otherwise, all your documents will be returned not processed.
3. Counsel are reminded that on any proposed Consent Order vacating liens recorded **PRIOR** to January 1, 2005, that an Affidavit is required stating that the Registry of Deeds search discloses no sheltering liens under the lien you seek to vacate from the date of it's registration to January 1, 2005. **ALSO** the Affidavit must state that for the same time period no affidavits of sheltering lien claimants have been filed in the Supreme Court file.

A.M.B.