

Supreme Court of Nova Scotia Practice Memorandum No. 2 **#2 Affidavits of Service**

Personal service of a notice is proved by an affidavit of service that includes a certified copy of the notice: Rule 31.05(2)(c). However, this Rule does not apply to proof of service of other documents, such as an affidavit in support of an application or motion. In that case, the affidavit of service need only provide sufficient details about the served document that the reader can be satisfied about what got served.

Parties should consider using the following form of affidavit of service for applications, and a modified version for motions requiring personal service or other processes requiring personal service.