**Form 56.09**

20 No.

Supreme Court of Nova Scotia

Between: [copy standard heading]

[name] [title in proceeding]

and

[name] [title in proceeding]

**Letter of Request**

To: [full name of court or judicial authority]

A proceeding was started in the Supreme Court of Nova Scotia involving the above named parties, and documents are filed with the court’s primary official, the prothonotary.

The Honourable Justice , a judge of this court, was satisfied that it is in the interests of justice that [name of witness] of [community] , a witness residing in your jurisdiction, give evidence in this proceeding from the community in which they reside. The evidence includes the following documents: .

Therefore, the court issued an order for a commission to [name of commissioner] of [address] providing for the examination of the witness at a place in your jurisdiction and [*taking down the witnesses’ evidence*/*transmitting the evidence by video conference to this court while it is in session*] .

The Supreme Court of Nova Scotia requests that you permit the commissioner to conduct the examination of the witness in accordance with the *Nova Scotia Civil Procedure Rules* and instructions issued by the Supreme Court of Nova Scotia. However, those instructions may be modified as you require.

The Supreme Court of Nova Scotia requests that, in the interests of justice, you cause, by the means ordinarily used in your jurisdiction to secure attendance, the witness named above to attend before the commissioner and answer questions. We also request that you require the witness to bring the documents named above.

For your information, the Nova Scotia *Evidence Act* and the *Nova Scotia Civil Procedure Rules* allow this court to do the same on your request in a similar case.

### Signature

Signed , 20

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Prothonotary

[include name, address, and telephone number]