



# COURT VIDEO APPEARANCE REQUEST FORM

## Accused Appearance

[www.courts.ns.ca](http://www.courts.ns.ca)

**NOTE:** Video Appearance Requests are accepted by the Court **up to 3:30 p.m.** the prior business day. If the Video Equipment is not available, you will be contacted by the Court immediately.

Today's Date: \_\_\_\_\_ Case Numbers: \_\_\_\_\_

Name of Accused: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Location of Accused:  CNSCF  CBCF  Dorchester  ECFH

NNSCF  Nova Institute  NSYF  SNSCF  Springhill Institution

Other: \_\_\_\_\_

### GENERAL INFORMATION:

Contact information of person requesting video appearance:

Name/Firm: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Alternate Contact Person and E-mail Address/Telephone Number:  
\_\_\_\_\_

Scheduled Court Date/Time: \_\_\_\_\_ Court Room: \_\_\_\_\_

Purpose of Video Appearance:  Arraignment  Adjournment  Change of Plea  
 Election & Plea  Sentence  Other: \_\_\_\_\_

Requested Date for Video Appearance: \_\_\_\_\_

Estimated Length of Appearance: \_\_\_\_\_

### For Court Use Only:

Actual Date: \_\_\_\_\_ Actual Start Time: \_\_\_\_\_

Actual End Time: \_\_\_\_\_ Total Video Appearance Time: \_\_\_\_\_