

SUPREME COURT OF NOVA SCOTIA

P.M.10

Practice Memorandum No. 10

Taxable Disbursements Under Rule 77.10(1)

The following is intended to standardize allowances for disbursements when costs are awarded. A party is always free to submit that a variation would be reasonable. Such a submission needs to be supported by evidence.

Rate for Photocopies	Ten cents a page. (This is based on rates charged by commercial printers.)
Photocopies covered	One half of the number posted to the client account for this claim. (This roughly distinguishes between the cost of copies for the adverse party, the court, and witnesses, which should be recoverable, and copies for the client and for internal use, which should not be recoverable.)
Fax charges	Not recoverable.
Courier rates	Invoice amount for independent contractors. Delivery by a firm employee that is charged to a client could be allowed as a variation discussed above.
Courier charges covered	Charges by couriers who deliver to the other parties, witnesses, and the court. (Those for delivery to clients should not be recoverable.)
Telephone expenses	Only long distance charges for calls to the court or adverse parties.
When travel expenses recoverable	As determined by the judge or agreed by the parties.
Travel expenses covered	Mileage at the provincial government rate. Meals at the provincial government per diem rate. Reasonable hotel charges.
Electronic research	Not recoverable.

Adopted on June 24, 2016

Firm administration	Not recoverable. This includes an administration charge, file storage expenses, and a file opening fee.
Binding costs	One half of the amount actually charged by commercial printers, or the equivalent if done internally and charged to client. (The 50% is based on the same reasoning as with photocopies.)

Adopted by the court on June 24, 2016.

Joseph P. Kennedy
Chief Justice of the Supreme Court of Nova Scotia