



COVID-19: SUPREME COURT (GENERAL DIVISION) NOW ACCEPTING CERTAIN NON-URGENT MATTERS

Tuesday, April 21, 2020 (Halifax, NS) – Effective immediately, the Nova Scotia Supreme Court is expanding its essential services model to accept the following types of court documents during the COVID-19 pandemic:

- (1) Non-urgent Motions by Correspondence;
- (2) Non-urgent Applications where all parties and the judge agree that the matter can be dealt with solely in writing;
- (3) Uncontested Divorces (in the General Division); and
- (4) Consent Orders

Motions by Correspondence / Written Applications

As per the [March 26, 2020, e-filing directive](#), documents being filed in support of a Motion by Correspondence or a written Application should be emailed or faxed to the court. A list of email addresses and fax numbers for all Supreme Court locations is available at https://www.courts.ns.ca/News_of_Courts/COVID19_Preventative_Measures.htm.

Individuals who need to file documents but do not have access to a computer or fax machine should contact the courthouse for further directions.

Court staff will attempt to be in touch within three (3) business days of receiving your documents to advise which judge will be dealing with the matter.

Uncontested Divorces / Consent Orders

Documents being filed in support of Uncontested Divorces or Consent Orders **should not be filed electronically**. Instead, counsel or the applicant must file hard copies of all documents directly with the Court.

Please note that this provision for hard copies applies to the filing of Uncontested Divorces and Consent Orders only. Materials relating to all other proceedings in the Supreme Court should continue to be filed electronically, until further notice.

Payment of Fees

In most instances, payment for filing will be done through an invoicing system. An invoice will be provided once documents are accepted by the Court. In some instances, individuals may be asked to submit the filing fee by another means. Please check with Court Administration staff at the courthouse as to the preferred method for that location.

These measures will remain in effect until further notice.

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